

2019-2020 Schedules & Rates

Rates applicable from June 5, 2019 – May 29, 2020

Hours/week	Rooms 1 and 4 Monthly Tuition (3-5yr olds)	Room 3 Monthly Tuition (2-3yr olds)	Room 2 Monthly Tuition (1-2yr olds)	Tuition Deposit
12-15	\$ 491	\$ 518	\$ 545	\$ 250
16-20	\$ 607	\$ 641	\$ 674	
21-25	\$ 716	\$ 756	\$ 796	
26-30	\$ 808	\$ 853	\$ 899	
31-35	\$ 879	\$ 927	\$ 976	\$ 500
36-40	\$ 957	\$ 1,010	\$ 1,063	
41-45	\$ 1,009	\$ 1,065	\$ 1,120	
46-50	\$ 1,083	\$ 1,143	\$ 1,203	

What room will my child be in?

The administration will place your child(ren) based off of:

- NM Public School birthday cut-off date for Kindergarten (children must be 5 before September 1st to enter Kindergarten)
- Room availability

Rules and Guidelines for setting your schedule

We encourage you to bring your child as much as possible! WHY you ask??

The more we see them:

- the faster they adjust to school
- the faster we can bond with them
- the more friendships they build with peers
- and the obvious, the more time they have to EXPLORE! PLAY! LEARN!

Your schedule must be at least 6 hours a day, 2 days a week (9-3pm) *NO EXCEPTIONS

**If your child attends the Barranca Preschool Program please see the office for your options*

- All schedules must be in 30min increments
 - **Correct** 7:30-4:30 or 9:00-3:30
 - **Incorrect** 8:15-3:15pm or 9:20-4:20pm
- You may not schedule pickup time between 1:00-3:00 (this is when children nap)
- Tuition rates will be based on the next whole hour
 - EX: if hours per week = 15.5 you will be charged for 16 hours per week
- Your schedule must remain the same every week
- We HIGHLY encourage you to keep your daily scheduled hours the same throughout the week
- It creates consistency for your child
- It makes scheduling easier for staff to child ratios
- It makes billing easier

Drop-off and Pick-up Rules

- Children cannot be dropped off prior to 7:30am per LFP's insurance policies
- All schedules must start by 9:00am
- Children must be dropped off by 9:30am each day (*LFP reserves the right to ask you to keep your child at home for the day upon late arrival*)
 - This helps children build friendships at the beginning of their day, which promotes development in their social and emotional skills
 - This creates consistency
 - This limits disruptions to the class routines
 - Teacher/child ratios and scheduling are affected by late drop-offs and pick-ups
- Children must be picked up by 5:30pm
 - You will be charged \$10 for every 10 minute interval, or fraction thereof
 - We will start calling emergency contacts after 10 minutes
 - Late pick-ups cause staff to go into overtime
 - Closing staff appreciate going home on time

Keep your child SAFE

- Be sure your child's teacher acknowledges you when you leave your child or when you pick him/her up.
- Notify LFP if someone else will be picking up your child. The teachers will not release a child to anyone else unless they have permission directly from the parents. Teachers will not release a child to anyone under 18 years of age, including siblings.

Schedule Changes

- To request a schedule change please EMAIL the following to tiffany.fuerte@littleforestplayschool.org:
 - Current schedule
 - Desired new schedule
 - Start date for new schedule
- Any schedule changes will be effective on the 1st of the following month
- A change of schedule fee is charged for any schedule changes made after the initial registration:
 - \$15 for the first change
 - \$45 for the third change
 - \$30 for the second change
 - \$60 each subsequent changes

Print Parent Name: _____

Parent Signature: _____

Date: _____